

## Project Scoping Analysis Services for Clients & Partners

### Background & Purpose:

A Project Scoping Analysis is designed to help clients prepare for a subsequent project by providing a realistic assessment of their data environment and arming teams with the necessary information on which to base critical decisions.

The complexity and variables associated with any significant data-related initiative can make it difficult for an organisation to identify the potential problems they could encounter and to accurately estimate the effort, duration and costs to achieve required outcomes.

A Datalynx Project Scoping Analysis is a valuable preliminary project activity that provides the necessary insights to enable complex business programs to be planned effectively. The results of the Scoping Analysis feed into subsequent key activities such as program / project planning, business case development and solution & implementation roadmap design.

The Datalynx Professional Services Group commonly assists clients and partners with Project Scoping Analysis services as a precursor to business initiatives that include:

- retirement of legacy systems
- consolidation of applications and data sources
- migration to new platforms
- Master Data Management solution implementation
- data quality enhancement / data cleansing
- BI / EDW implementations

### Benefits

A Project Scoping Analysis is an effective risk management tool that significantly reduces the uncertainty associated with complex data-related projects.

Benefits include:

- ✓ Decisions, plans and estimates are founded on actual metrics and systematic analysis
- ✓ Key risks are identified and mitigated as early as possible in the project lifecycle
- ✓ Solution design and implementation roadmaps are realistic
- ✓ Management and project teams can have greater confidence in the project's success

### Key Activities

A Datalynx Project Scoping Analysis comprises the following key tasks:

- Utilising the Datalynx Data Xplorer system to:
  - obtain a range of metrics that help to define the size and complexity of the initiative
  - undertake high level data quality analysis to identify the state of the source data and any potential challenges that need to be considered
- Estimating the effort required to undertake data-related project activities
- Developing a high-level roadmap outlining a recommended approach.

## Duration

The Scoping Analysis typically takes between 2-4 weeks, depending on the number of source systems that are in scope, complexity of the project's requirements and availability of business representatives.

## Client Requirements

Datalynx will provide the relevant resources with expertise in undertaking the analysis utilising the Data Xplorer system. Our requirements from the client are:

- Provision of an appropriate environment for installing the Datalynx Data Xplorer system, with access to a copy of the in-scope data for analysis.
- Availability of business representatives and subject matter experts to work with the Datalynx team and provide business-specific information. Typically an allowance of up to 5 days of their time is required.

## Optional Services

Optional services that can be provided in association with a Scoping Analysis include specification of high level or detailed business requirements and solution design.

## Next Steps

The Scoping Analysis commences with an initial workshop with client stakeholders to discuss high level project scope and objectives, as well as Datalynx technical and business support requirements to carry out the work and agreement on the kick-off date.

Contact Datalynx to discuss your specific needs and find out more about our Project Scoping Analysis Services:

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